

<p style="text-align: center;">OR</p> <p>Master's degree from a recognized University in any subject other than Hindi or English with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level.</p> <p style="text-align: center;">AND</p> <p>(ii) Three years' experience of using or applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central Government or State Governments' or Union Territories or Autonomous Bodies or Statutory Organizations or Public Sector Undertakings or Universities or recognized research or educational institutions.</p> <p style="text-align: center;">OR</p> <p>Three years' experience of teaching in Hindi and English or research in Hindi or English under Central Government or State Governments or Union Territories or autonomous bodies or statutory Organizations or Public Sector Undertakings or Universities or recognized research or educational institutions.</p>	
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II. Selection Process:

A. Selection Procedure for Jr. Hindi Translator: Selection to this positions is to be made on the basis of open written competitive examination.

For the post of Jr. Hindi Translator, there will be two papers (Paper-I and Paper-II). Paper-II will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the selection committee) in Paper-I. **The Final merit list will be prepared only on the basis of the marks obtained by the candidates in Paper-II.**

Paper-I will be OMR Based or Computer Based Objective Type Multiple Choice Examination, while Paper-II will be descriptive type.

Medium of Questions	The questions for Objective Type Multiple Choice Examination will be set both in English and Hindi
Standard of exam	Graduation Level

Paper-I (Time Allotted- 1hour)

Subject	No. of questions	Maximum Marks	Negative Marks
General Intelligence	50	150 (three marks for every correct answer)	One negative mark for every wrong answer
Quantitative Aptitude	25	75 (three marks for every correct answer)	One negative mark for every wrong answer
General Awareness	25	75 (three marks for every correct answer)	One negative mark for every wrong answer

Paper-II (Time Alloted-2 hours)

This paper is to assess the writing and translation skills of the candidates which are necessary in this job. The paper would comprise writing of a paragraph in English and Hindi separately; Precis writing in English

and Hindi and translation from English to Hindi and Hindi to English. The total marks in the Paper-II exam would be 300 and time allotted for this exam would be 2 hours.

B. Selection Procedure for Hindi Officer:

Selection to the post of Hindi Officer will be on the basis of Written Examination followed by interview to be conducted by the duly constituted Selection Committee. Written Test and the interview shall carry a 75:25 weightages.

1. Maximum time for written exam will be 2 hour and maximum marks will be 300.
2. Maximum marks for interview will be 100.
3. The questions will be MCQ type in written examination.
4. The medium for exam will be HINDI.
5. There will be negative marks for every wrong answer. Total 1/3 marks will be deducted for every wrong answer from the total marks. If no option is chosen for any question, then no marks will be deducted for the same.
6. For one UR post of Hindi Officer, upto 12 candidates, scoring the highest marks and meeting the threshold marks of 50% in the written examination, will be called for interview, to be held at New Delhi.

Syllabus for the Exam:

1. संघ की राजभाषा नीति, संवैधानिक प्रावधान, राष्ट्रपति के आदेश -1960, राजभाषा संकल्प -1968 (राजभाषा अधिनियम, नियम एवं वार्षिक राजभाषा कार्यक्रम)
2. राजभाषा हिंदी के संवर्धन हेतु कार्यरत सरकारी संस्थाएँ समितियाँ एवं योजानाएँ
3. राष्ट्रभाषा और राजभाषा
4. हिंदी भाषा एवं साहित्य का विकास
5. हिंदी के प्रमुख साहित्यकार एवं कृतियाँ
6. हिंदी साहित्य की आधुनिक प्रवृत्तियाँ / विमर्श
7. देवनागरी लिपि का इतिहास एवं विकास
8. हिंदी भाषा एवं साहित्य के विकास में देवनागरी लिपि एवं अनुवाद का योगदान
9. वाक्य संरचना, व्याकरण एवं वर्तनी
10. हिंदी से अंग्रेजी एवं अंग्रेजी से हिंदी में अनुवाद, वाक्यांश/ पारिभाषिक शब्दावली
11. वैज्ञानिक एवं तकनीकी प्रकृति के अनुवाद और शब्दावली
12. हिंदी से संबंधित आईटी टूल्स
13. ई गवर्नेंस में हिंदी
14. हिंदी संबंधी सामान्य ज्ञान

Centre of Written Examination: The written examination will be held in National Capital Region (NCR) of Delhi. The date, time and venue of the written examination will be intimated well in time to the candidates, through CSIR website as well as through Email Id/ SMS, as provided by them in their application form.

III. BENEFITS: -

1. The post carry Pay and Allowances, such as HRA and Traveling allowance etc. at Central Government rates as applicable to the employees of Council at the place of posting. In addition, other benefits such as Leave Travel Concession and Reimbursement of Medical expenses and Children's Education Allowances etc. are also available, as per CSIR rules. Accommodation will be provided as per CSIR Residence Allotment Rules depending on availability in which case HRA will not be admissible.
2. All New Entrants will be governed by the "National Pension System" based on defined Contributions for new entrants, as adopted by CSIR for its employees. However, persons selected from other Government Departments/ Autonomous Bodies/ Public Sector Undertakings/ Central Universities having Pension Scheme on Govt. of India pattern will continue to be governed by the existing Pension Scheme i.e., CCS (Pension) Rules, 2021, as per rules.