


Government of Tripura
Office of the Member Secretary
National AYUSH Mission
State AYUSH Mission, Tripura (SAMT)
SIHFW Building, Palace Compound, Agartala, Tripura (West) – 799001

Advertisement No.- F.No.1 (64) SAMT/MS/AYUSH/2019 (Sub-1) (Vol-2)
Date:- 03/10 /2023.

/ 11871

NOTICE FOR RECRUITMENT

The State AYUSH Mission, Tripura, is going to fill up different categories of posts like, Programme Manager, Consultant-NAM, Finance Manager, Consultant (HMIS), District Programme Manager and District Data Entry Operator on contractual and fixed pay basis from the candidates who are permanent resident of Tripura. The detailed Notice of Recruitment may be seen in the website of NHM, Tripura:- <http://tripuranrhm.gov.in/job.html>


3.10.23
Member Secretary
State AYUSH Mission, Tripura

Government of Tripura
Office of the Member Secretary
National AYUSH Mission
State AYUSH Mission, Tripura (SAMT)
SIHFW Building, Palace Compound, Agartala, Tripura (West) – 799001

F.No.1 (64) SAMT/MS/AYUSH/2019 (Sub-1) (Vol-2) / 11872

Date:- 03/10 /2023

NOTICE FOR RECRUITMENT

The State AYUSH Mission, Tripura, is going to fill up different categories of posts on contractual and fixed pay basis from the candidates who are permanent resident of Tripura, through Walk-in-Interview. The engagement will be initially for a period of 11 (eleven) months, which may be extended further within the project duration based on performance evaluation, with an intervening gap of at least one day. The details of the vacancies are as follows:-

1. Details of the contractual position:-

Sl. No.	Name of the Post	Salary per month	No. of vacant Posts	SC		ST		UR	
				Open	Female	Open	Female	Open	Female
1	Programme Manager	Rs.45,000/-	1	0	0	0	0	1	0
2	Consultant-NAM	Rs.41,000/-	1	0	0	0	0	1	0
3	Finance Manager	Rs.44,000/-	1	0	0	0	0	1	0
4	Consultant (HMIS)	Rs.41,000/-	1	0	0	0	0	1	0
5	District Programme Manager	Rs.41,000/-	4	1	0	1	0	2	0
6	District Data Entry Operator	Rs.17,000/-	4	1	0	1	0	2	0

2. Eligibility criteria:-

Sl.	Name of the post	Eligibility criteria
1	Programme Manager	Graduation degree in any discipline including AYUSH and MBA in Healthcare Management/ Human Resource (HR)/ Masters in Health/ Hospital Administration/ Post Graduation Diploma in Hospital & Healthcare Management (Two years) from any AICTE recognized Institute.
2	Consultant-NAM	Bachelor's Degree in BAMS/ BHMS/ BSMS/ BUMS/ BYNS from a recognized Institute/ University.
3	Finance Manager	MBA- Finance/ M. Com. / C.A/ ICWA.
4	Consultant (HMIS)	MBA-IT/ MCA/ MSc – IT/ BCA from recognized Institute.

Sl.	Name of the post	Eligibility criteria
5	District Programme Manager	Graduation degree in any discipline including AYUSH and MBA in Healthcare Management/ Human Resource (HR)/ Masters in Health/ Hospital Administration/ Post Graduation Diploma in Hospital & Healthcare Management (Two years) from any AICTE recognized Institute.
6	District Data Entry Operator	Graduation in Computer Application/ IT/ Business Administration/ B. Tech. (CS) or (IT)/ BCA/ BBA/ BSc-IT/ Graduation with One year Diploma/ Certificate Course in Computer Science from recognized Institute/ University.

3. Date & time of submission of application:-

- The interested & eligible candidates are requested to submit application form as per prescribed format physically in Room No.303 of 2nd floor at O/o the Mission Director, NHM & Member Secretary, SAMT, Palace Compound, Agartala, West Tripura – 799001 from 11:00 AM of 5th October 2023 to 5:00 PM of 17th October 2023.
- No application will be considered/ accepted before or after the above specified time frame. No application will be entertained in online mode or by postal service etc.
No application will be received in govt. holidays.

4. Norms for submission of Application Form (API format) :-

- Interested candidates are requested to submit his/her application form (API Format) as per the prescribed format (Format Enclosed) and with all supporting documents, with one copy of recent Passport Size Colour Photograph.
- Self-attested copy of the following documents needs to be submitted:- (a) Copies of qualification (Mark sheet) from Madhyamik onwards, (b) Valid Registration Certificate (c) Caste Certificate (for reserved categories), (d) Permanent Resident Certificate of Tripura (PRTC), (e) Age Proof (Madhyamik Admit Card)/ 10th Standard Board Admit Card, (f) Photo ID with address (Aadhar card/ Driving license/ Voter ID).(g) No-objection Certificate (if applicable, as per API format).

5. Candidates' selection criteria:-

- The candidates will be selected based on their merit on the basis of total marks obtained by the candidate. Total maximum score is 100 marks. Out of 100 marks, 50 marks based on Academic Performance Index (API) as per requirement of the qualification specified above for each post & 50 marks on viva/ personality test for all the post.

6. Norms for appearing the Walk-in-interview:-

- Candidates will be requested to appear before the Interview Board along with all original documents as submitted during submission of application form. The date, time & venue of walk-in-interview will be published on due course of time in the NHM, Tripura website only - <http://tripuranrhm.gov.in/job.html> .

7. Age relaxation limit:-


- 42 years for UR candidates & 47 years for SC/ST candidates for all categories of posts as on 1st April 2023.

8. Instructions:

1. Interested candidates applying for the multiple posts, shall submit separate application forms clearly mentioning/ indicating, name of the post and name of the component.
2. Vacancies shall be subject to the State Reservation Policy of Tripura. Horizontal reservation for women in the posts shall be applicable as per the policy notified by the State Government. Only those candidates having the Permanent Resident Certificate of Tripura (PRTC), issued by the Govt. of Tripura shall be eligible.
3. In the case of CGPA/ GPA, applicants shall provide marks details in percentage at the time of filling the form and documentary proof for the basis of calculation of percentage shall be produced whenever it is required. If the applicant fails to present the above supporting documents, he/she shall be liable for the disqualification/ cancellation of his/her candidature.
4. T.A. & D.A. will not be admissible for appearing in the recruitment procedure.
5. The selected candidates will have to serve in any part of the State of Tripura.
6. If at any stage of recruitment, it is found that the candidate does not fulfil the eligibility criteria and/or that she/ he has furnished incorrect/ false information/ certificate/ documents or has suppressed any material fact(s), his/her candidature shall stand cancelled, apart from taking actions as per legal provisions.
7. The decision of the competent authority of the State AYUSH Mission, Tripura in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidate.
8. Any candidate against whom a criminal case is pending in any court or has been convicted by any court, such candidates are barred from applying in the above posts.
9. The Member Secretary, State AYUSH Mission, Tripura shall have the right to suspend/ cancel any application/ entire recruitment process or a part thereof any time without showing any reason.
10. The Member Secretary, State AYUSH Mission, Tripura reserves the right to amend recruitment rules and process at any time of the selection. Any such amendment shall be valid and binding on the candidates during the recruitment process.
11. Any legal dispute pertaining to the recruitment process shall be under the jurisdiction of the courts in Agartala, Tripura.
12. Candidates already employed in any Govt./ Semi-Govt./ Societies/ any other organization shall have to submit No Objection Certificate from their employer while applying for the post and have to produce release order from their concerned employers while joining in the above mentioned post, failing which his/her

candidature will be cancelled and the next eligible candidate will be selected for filling up the vacant post.

13. Issuance of No objection certificate to any official employed with the State Health and Family Welfare Society, Tripura, Tripura State Health Protection Society or State Ayush Mission, Tripura, shall be considered subject to fulfilling eligibility conditions prescribed for issuing No Objection; and in the event of their selection/recruitment, they shall have to resign from their current service before joining the post.
14. The numbers of posts may increase / decrease at any point of time during the recruitment procedure or even the entire recruitment process may be cancelled anytime without assigning any reason.
15. The engagement will initially be for 11 (eleven) months which may further be extended based on performance till project period, subject to an intervening gap of at least one day.
16. Only a full-time course for the essential qualifications as required in the Eligibility Criteria shall be considered as valid.
17. Further correspondence in this regard, will be notified in the official website of NHM, Tripura <http://tripuranrhm.gov.in/job.html> .


3.10.23
Member Secretary
State AYUSH Mission, Tripura

Application Format: API for the post of Programme Manager

Advertisement No:

To
The Member Secretary,
State AYUSH Mission, Tripura, Govt. of Tripura
Palace Compound, Agartala, Tripura (West)

Self attested
Photograph

1. Name of the post applied for **(IN BLOCK LETTER)** :-
2. Name of the candidate :-
3. Father's/Husband's name :-
4. Nationality :-
5. Permanent Address with pin code :-
(Attach photocopy of Aadhar card/ Driving license/ Voter ID).
6. Postal address for communication :-
with pin code
7. Contact No. & valid e-mail ID (if any) :-
8. Date of birth :-
(Attach photocopy of age proof)
9. Gender (Male/Female) :-
10. Caste if belongs to ST/SC community :-
(Attach photocopy of caste certificate)
11. Domicile of Tripura (Yes/No) :-
(Attach photocopy of PRTC)
(Candidates domicile outside Tripura will not be eligible)
12. No Objection Certificate (Yes / No/ Not applicable) :-
(Candidatures of In-service candidates without No Objection Certificate will be rejected)
13. Education qualification from Madhyamik onwards (attach photocopy of all relevant mark sheet):-

(A) Madhyamik		(B) Higher Secondary (+2)	
15% of total percent of marks obtained in Madhyamik		15% of total percent of marks obtained in Higher Secondary (+2 stage)	
Calculation	0.15 x Total % of marks obtained in Madhyamik	Calculation	0.15 x Total % of marks obtained in Higher Secondary (+2 stage)
Total (A)		Total (B)	

(C) Name of the Course/ Degree/ PG-	
20% of total percent of marks obtained in average of all professional examination	
Calculation	0.20 x Total % of marks obtained in all Prof
Total (C)	

Total API Aggregate (A+B+C)	
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14. Registration No (valid Registration of the Central or a State Council):-

(Attached registration certificate)

15. Experience (if any attach supporting document/s):-

Declaration: I hereby declare that, all the information given above is true to the best of my knowledge, if any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified and removed from the service after selection/joining to the post.

(Full Signature of the candidate with date)

6
1

Application Format: API for the post of Consultant-NAM

Advertisement No:

Self attested
Photograph

To
The Member Secretary,
State AYUSH Mission, Tripura, Govt. of Tripura
Palace Compound, Agartala, Tripura (West)

1. Name of the post applied for **(IN BLOCK LETTER)** :-
2. Name of the candidate :-
3. Father's/Husband's name :-
4. Nationality :-
5. Permanent Address with pin code :-
(Attach photocopy of Aadhar card/ Driving license/ Voter ID).
6. Postal address for communication with pin code :-
7. Contact No. & valid e-mail ID (if any) :-
8. Date of birth :-
(Attach photocopy of age proof)
9. Gender (Male/Female) :-
10. Caste if belongs to ST/SC community :-
(Attach photocopy of caste certificate)
11. Domicile of Tripura (Yes/No) :-
(Attach photocopy of PRTC)
(Candidates domicile outside Tripura will not be eligible)
12. No Objection Certificate (Yes / No/ Not applicable) :-
(Candidatures of In-service candidates without No Objection Certificate will be rejected)
13. Education qualification from Madhyamik onwards (attach photocopy of all relevant mark sheet):-

(A) Madhyamik		(B) Higher Secondary (+2)	
15% of total percent of marks obtained in Madhyamik		15% of total percent of marks obtained in Higher Secondary (+2 stage)	
Calculation	$0.15 \times \text{Total \% of marks obtained in Madhyamik}$	Calculation	$0.15 \times \text{Total \% of marks obtained in Higher Secondary (+2 stage)}$
Total (A)		Total (B)	

(C) Name of the Course/ Degree/PG-	
20% of total percent of marks obtained in average of all professional examination	
Calculation	$0.20 \times \text{Total \% of marks obtained in all Prof}$
Total (C)	

Total API Aggregate (A+B+C)	
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14. Registration No. (valid Registration of the Central or a State Council):-
(Attached registration certificate)

15. Experience (if any attach supporting document/s):-

Declaration: I hereby declare that, all the information given above is true to the best of my knowledge, if any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified and removed from the service after selection/joining to the post.

(Full Signature of the candidate with date)

6
1

Application Format: API for the post of Finance Manager

Advertisement No:

To
The Member Secretary,
State AYUSH Mission, Tripura, Govt. of Tripura
Palace Compound, Agartala, Tripura (West)

Self attested
Photograph

1. Name of the post applied for (**IN BLOCK LETTER**) :-
2. Name of the candidate :-
3. Father's/Husband's name :-
4. Nationality :-
5. Permanent Address with pin code :-
(Attach photocopy of Aadhar card/ Driving license/ Voter ID).
6. Postal address for communication with pin code :-
7. Contact No. & valid e-mail ID (if any) :-
8. Date of birth :-
(Attach photocopy of age proof)
9. Gender (Male/Female) :-
10. Caste if belongs to ST/SC community :-
(Attach photocopy of caste certificate)
11. Domicile of Tripura (Yes/No) :-
(Attach photocopy of PRTC)
(Candidates domicile outside Tripura will not be eligible)
12. No Objection Certificate (Yes / No/ Not applicable) :-
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Total (A)		Total (B)	

(C) Name of the Course/ Degree/ PG-	
20% of total percent of marks obtained in average of all professional examination	
Calculation	$0.20 \times \text{Total \% of marks obtained in all Prof}$
Total (C)	

Total API Aggregate (A+B+C)	
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14. Registration No (valid Registration of the Central or a State Council):-
(Attached registration certificate)

15. Experience (if any attach supporting document/s):-

Declaration: I hereby declare that, all the information given above is true to the best of my knowledge, if any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified and removed from the service after selection/joining to the post.

(Full Signature of the candidate with date)

6
1

Application Format: API for the post of Consultant (HMIS)

Advertisement No:

To
The Member Secretary,
State AYUSH Mission, Tripura, Govt. of Tripura
Palace Compound, Agartala, Tripura (West)

Self attested
 Photograph

1. Name of the post applied for **(IN BLOCK LETTER)** :-
2. Name of the candidate :-
3. Father's/Husband's name :-
4. Nationality :-
5. Permanent Address with pin code :-
 (Attach photocopy of Aadhar card/ Driving license/ Voter ID).
6. Postal address for communication with pin code :-
7. Contact No. & valid e-mail ID (if any) :-
8. Date of birth :-
 (Attach photocopy of age proof)
9. Gender (Male/Female) :-
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11. Domicile of Tripura (Yes/No) :-
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(C) Name of the Course/ Degree/ PG-	
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Calculation	0.20 x Total % of marks obtained in all Prof
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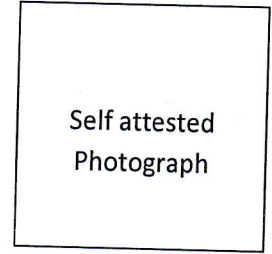
(Full Signature of the candidate with date)

60
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Application Format: API for the post of District Programme Manager

Advertisement No:

To
The Member Secretary,
State AYUSH Mission, Tripura, Govt. of Tripura
Palace Compound, Agartala, Tripura (West)



1. Name of the post applied for **(IN BLOCK LETTER)** :-
2. Name of the candidate :-
3. Father's/Husband's name :-
4. Nationality :-
5. Permanent Address with pin code :-
(Attach photocopy of Aadhar card/ Driving license/ Voter ID).
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Calculation	$0.20 \times \text{Total \% of marks obtained in all Prof}$
Total (C)	

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(Full Signature of the candidate with date)

64

Application Format: API for the post of District Data Entry Operator

Advertisement No:

To
The Member Secretary,
State AYUSH Mission, Tripura, Govt. of Tripura
Palace Compound, Agartala, Tripura (West)

Self attested
Photograph

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7. Contact No. & valid e-mail ID (if any) :-
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9. Gender (Male/Female) :-
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Total API Aggregate (A+B+C)	
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(Attached registration certificate)
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(Full Signature of the candidate with date)

6
1