



Government of Tripura
Directorate of Youth Affairs & Sports
Office Lane, Shiksha Bhavan, 4th Floor
Agartala, West Tripura
E-mail: yasdirector14@gmail.com

Advertisement No: 02/2023

Dated, the **03/11/2023**.

RECRUITMENT OF VARIOUS POSTS
FOR KHELO INDIA STATE CENTRE OF EXCELLENCE.

The Education (Youth Affairs & Sports) Department, Govt. of Tripura is inviting applications from the Indian Nationals for filling up the following post for the Khelo India State Centre of Excellence (KISCE), Badharghat, Agartala on purely contractual basis.

Details of the Posts:

Sl. No.	Name of the Post	No. of Post	Monthly Remuneration (in Rs.)	Tenure
1.	High Performance Director (HPD)	1	1,00,000 to 1,50,000	1 Yr.
2.	Assistant Coach - Athletics	1	40,000/-	1 Yr.
3.	Assistant Coach - Judo	1	40,000/-	1 Yr.
4.	Assistant Coach - Swimming	1	40,000/-	1 Yr.

The details of eligibility, qualification, terms & condition, necessary documents, application format, etc. are available in the official website – <https://yas.tripura.gov.in>. Interested candidates may apply in the prescribed format duly signed along with self-attested copies of all educational qualification, experience and other testimonials as required to support the candidature of the applicant to the **Director, Youth Affairs & Sports, 4th Floor, Shiksha Bhawan, Office Lane, Agartala - 799001**. The application process will be started from **07/11/2023 to 20/11/2023 (11:00 AM to 4:00PM during working days)**, applications received after **20/11/2023 (4:00 PM)** shall not be entertained. Only short-listed candidates shall be called for the interview.

Signed by Satyabrata Nath
Date: 03-11-2023 14:38:34
Reason: Approved

<https://yas.tripura.gov.in>

Director
 Youth Affairs & Sports
 Govt. of Tripura



GOVERNMENT OF TRIPURA
EDUCATION (YOUTH AFFAIRS & SPORTS) DEPARTMENT

Eligibility Criteria and Terms & Conditions for the Post of
A. High Performance Director and B. Assistant Coach [Contractual]

A. ELIGIBILITY CRITERIA FOR HIGH PERFORMANCE DIRECTOR:

Job Description	Role Title	High Performance Director (HPD).
	Reports to	Director, Youth Affairs & Sports, Govt. of Tripura.
	Area	Performance Evaluation & Management.
	Organization	Khelo India State Centre of Excellence.
	Location	Dasarath Deb State Sports Complex, Badharghat, Agartala.
	Roles that report to this position	High Performance Team Members.
Essential Qualification / Conditions	<p>Master of Sports (MSI/PHD/MBA) with at least 10 Years of Research Experience.</p> <p>OR</p> <p>Eminent players having represented India in Recognized Senior Category with at least 5 Years of sports management/ Research experience.</p> <p>OR</p> <p>Eminent Coach having trained Indian Player with at least 10 years of sports management/ Research experience.</p> <p>* NOC from the employer is required for employee.</p>	
Nationality	Indian Citizen.	
Age Limit	The candidate must not have attained 65 years of age as on the closing date of advertisement.	
Remuneration	Rs. 1,00,000 to 1,50,000 PM	
Role Purpose	<p>Under the guidance of the Director, Youth Affairs & Sports, Govt. of Tripura, the HPD's primary responsibilities of the role are :-</p> <ul style="list-style-type: none"> • Development and implementation of the Youth Affairs & Sports Department national high performance programmed and policies and the associated training programs it encompasses. • To lead and develop a professional high-performing team to ensure the effective, efficient and economic delivery of performance investment and support programs. • Provide overall leadership to develop training programs for athletes training in Khelo India State level Centre of Excellence (KISCE), Khelo India scheme and other training centers of Sports Authority of India. • Work closely with program coaches, sports scientists and athletes in performance monitoring across training and competition settings, to track data and provide detailed analytical information to both. • Continually monitor new developments in the performance spectrum for knowledge enhancement of coaches and the members of the high performance team. 	
Key Challenges	<ul style="list-style-type: none"> • Working within a highly competitive, complex multi-sports environment. • Working together with multiple stakeholders with varying interests and agendas. • Working to provide cross discipline delivery of performance requirements in close association with other experts. 	

Key Accountabilities:	
Operational	<ul style="list-style-type: none"> • Ensure performance assessment of all athletes under the applicable schemes in accordance with NSF approved protocols. • Carry out athlete performance analysis in consultation with the high performance team. • Continuous evaluation of test protocols with the team to recommend betterment of the system. • Work with other team members to assess appropriate intervention policies and athletes requirements and be part of regular athlete assessments and performance reviews.
Monitoring	<ul style="list-style-type: none"> • Complete training program designs and implementation at various KISCE/KICs. • Implementation of Sports Science deductions by the team in correct time frame and coordination. • Data entry of all performance tests.
Data Assimilation	<ul style="list-style-type: none"> • Collection and Data entry of tests in NSRS System/Portal. • Continuous usage of the system by all Coaches and high performance team members.
General	<ul style="list-style-type: none"> • Work collaboratively with all Coaches, other Sports Science team members towards organizational and performance driven outcomes. • Ensure availability of all lab and field equipment in operational readiness.
Role:	
Performance Driver	<ul style="list-style-type: none"> • Plan, oversee, implement and evaluate all elements of national high-performance program and athlete channels to ensure sustainable excellence by National/KISCE athletes. Ensure Coach led-Athlete centric development. • Document goals and program plans in KISCE strategic, high performance and annual plans. • Provide leadership and technical expertise to all high performance program stakeholders. • Communicate the vision and goals of the high-performance program. • Advise sports scientists, medical, para medical staff and project managers to study and analyze international developments, performance and rehabilitation and recovery trends. • Attend to training venues, playfield during training hours from time to time and also attend to games and competitions to provide overarching guidance towards Athlete Assessment. • Ensure continuous need analysis by the team for performance enhancement of athletes in conjunction with SAI/NSFs.
Sports Development	<ul style="list-style-type: none"> • Implement junior athlete development programs. • Coordinate, integrate and lead talent identification programs. • Develop, promote and implement structured athlete pathways to feed into the high performance system. • Retain and nurture athletes, • Optimize development for athletes and coaches at all levels of sports development pathways.

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<p>Organization & Management</p>	<ul style="list-style-type: none"> • Create a winning culture and environment across the high-performance program. • Ensure the provision of optimal coaching, science medicine and lifestyle support to athletes on the high-performance program. • Recruit, direct and manage a coaching and support team with the skills and experience necessary to ensure that the goals of the high-performance plan are achieved. • Set and review annual performance objectives for all high-performance staff. • Work closely with sports scientist and medical and para medical staff to implement and optimal sports science and medical support structure. • Ensure good staff moral through effective people management practices and behavior.
<p>Personnel Management</p>	<ul style="list-style-type: none"> • Align and support coaches in implementation of performance and training program objectives. • Manage and coordinate the activities of all KISCE Team Programs Coaches and staff including sports science and paramedical personnel. • Direct and manage KISCE Athletes High-performance Managers/Project Managers/Project Leaders. • Direct high performance administrative work in partnership with KISCE/Regional Directors.

B. ELIGIBILITY CRITERIA FOR ASSISTANT COACH (CONTRACTUAL):

<p>Essential Qualification/ Condition</p>	<p>Candidate should have diploma in Coaching from NS NIS/SAI or from any other recognized Indian / Foreign University with minimum 5 years of experience of coaching. Certificate Course from concerned National/International Federation is a must. Working knowledge of computer is essential.</p> <p style="text-align: center;">OR</p> <p>Experience in Coaching with Senior/Junior Indian teams or Decoration of Dronacharya/Arjuna/Dhyan Chand Award or who have produced medalists in National/International Competitions with minimum 5 years of experience of coaching.</p> <p>* NOC from the employer is required for employee.</p>
<p>Desired Qualification</p>	<ul style="list-style-type: none"> • Demonstrated experience in planning, organizing and implementing a comprehensive high performance coaching programmed for National /International teams and athletes. • Knowledge of leading trends in coaching, including coaching science, practices and the appropriate application of leading technology tools. • A background in teaching to provide mentoring and instruction to other support Coaches and Staff involved with the Academy/Training Centre. • The ability to attain excellence from players, coaches, staff and all stakeholders through the establishment of winning culture. • Effective management skills that reflect ability to build and successfully implement long-term strategic plans that are supported by informed operational decisions.

Nationality	Indian Citizen (should be Permanent Resident of Tripura State).
Age Limit	The candidate must not have attained 35 years of age as on the closing date of advertisement.
Remuneration	Rs. 40,000 to 60,000 PM
Job Description :	
Responsibility	<ul style="list-style-type: none"> Assistant Coach's roles very hugely according to context, but typical work activities are likely to include.
Performance Management	<ul style="list-style-type: none"> Evaluating performance and providing suitable feedback, balancing criticism with positivity and motivation. Assessing strengths and weaknesses in an athlete's performance and identifying areas for further development. Adapting to the needs and interests of group of individual trainees. Communicating instructions and commands using clear, simple languages. Encouraging participants to gain and develop skills, knowledge and techniques. Ensuring that trainees train and perform to high standard of health and safety at all times. Inspiring confidence and self-belief. Developing knowledge and understanding of fitness, injury, sports psychology, nutrition and sports science. Working with IT-based resources to monitor and measure performance. Acting as a role model, gaining the respect and trust of the athletes and people. Liaising with other parents in performance management, such as Coaches, Physiotherapists, Doctors and Nutritionists. Working to a high legal and ethical standard at all times, particularly in relation to issues such as child safeguarding, gender equality, health and safety requirements including protection from sexual harassment.
Planning and Administration	<ul style="list-style-type: none"> Producing personalized training programs. Maintaining records of trainees' performance. Coordinating trainees attendance at meetings and other sports events. Planning and running programs of activities for group and individuals. Coordinating with other coaches for transporting trainees to and from training sessions and sports events. Seeking and applying for sponsorship agreements by engaging all stakeholders. Finding appropriate competitions for participants. Planning work schedule in consultation with Senior or other coaches.

GENERAL CONDITIONS FOR BOTH HPD AND ASSITANT COACH:

Tenure	<ul style="list-style-type: none"> The contractual engagement will be for a period of one year, it may further increase up to three (3) years on the basis of satisfactory performance, periodic reviews, result oriented, etc. and at all times coterminous with the Khelo India Scheme.
MOU	<ul style="list-style-type: none"> Selected candidates shall be required to sign a contract agreement as per terms and conditions of Khelo India. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given

Tax Deduction at Source	<ul style="list-style-type: none"> The Income Tax or any other tax as per the prevailing rules liable to be deducted at source before effecting the payment as applicable.
Other Allowances	<ul style="list-style-type: none"> No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible.
Extension	<ul style="list-style-type: none"> Performance of the selected candidates would be continuously reviewed and their extension will be considered on the basis of periodic review / requirement.
Leave	<ul style="list-style-type: none"> Selected candidates will be entitled for 30 days leave in a calendar year on pro-rata basis. Thereafter, candidates shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also unveiled leave in a calendar year will lapse and will not be carried forward to the next calendar year.
Age	<ul style="list-style-type: none"> The date of birth, accepted by the Youth Affairs & Sports Department, Tripura is that issued by the Registrar of Birth of concerned Municipal Corporation/Council/Gram Panchayat or entered in the Matriculation or Secondary School Leaving Certificate or Passport/Voter Id will also be accepted. No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, Service records and the like will be accepted.
Confidentiality	<ul style="list-style-type: none"> Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymous in the name of any other person, if such book, article, broadcast, uses any information that the/she may gather as part of this assignment. During the period of engagement with Youth Affairs & Sports Department, Tripura, Employee would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know. The Selected personnel at no instance can represent or give opinion or advice to others in any matter, which is adverse to the interest of the Government.
Other Conditions	<ul style="list-style-type: none"> The applications received will be scrutinized / shortlisted on the basis of relevant experience and job description and the eligible candidates will be called for Interview at cost to the applicant. Candidates applied for more than one post will be interviewed only once. In case he/she is required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as admissible under the rules. In case the performance of Candidate is not found satisfactory, his/her services will be discontinued after giving one month notice. Without any prejudice to the above condition, the candidate will be terminated from his/her services with immediate effect without any obligations, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence, etc.

	<ul style="list-style-type: none">• Decision of Youth Affairs & Sports Department, Tripura in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained by STATE SPORTS DEPARTMENT in this regard.• Youth Affairs & Sports Department, Tripura reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.• The DGSAI shall be the final authority in case of any dispute.• The appointment will be purely on contract basis and does not confer any right to claim to permanent employment in State Sports Department.• Any litigation matters pertaining to employment at State Sports Department shall be restricted to the jurisdiction of the Agartala courts.
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Signed by Satyabrata Nath

Date: 03-11-2023 18:59:44

Reason: Approved

Director
Youth Affairs & Sports
Govt. of Tripura



GOVERNMENT OF TRIPURA
DIRECTORATE OF YOUTH AFFAIRS & SPORTS

**Application Format for engagement of Contractual HPD / ASSISTANT
COACH for Khelo India State Centre of Excellence, DDSSC, Agartala.**

(Last date submission 20/11/2023)

*Recent
(Passport size)
Photograph duly
signed*

To
The Director
Youth Affairs & Sports
Govt. of Tripura
Agartala, West Tripura

1	Post applied for	
2	Name of Candidate	
3	Nationality	
4	Father's Name	
5	Mother's Name	
6	Date of Birth	
7	Whether UR/SC/ST/OBC	
8	Gender – Male/Female/Other	
9	Present Occupation and address of work/office if employee.	
10	Mailing Address:	
	House No. & Street	
	Area	
	City / Town	
	District	
	State	
	Pin Code	
11	Telephone No.	
12	(WhatsApp) Mobile No.	
13	Email ID	

(self attested copy of certificates to be enclosed)

14	Qualification:			
	Exam Passed	University/College/Board/Institute	Year of Passing	Percentage of Marks

(self attested copy of certificates to be enclosed)

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15 Experience:						
Sl. No.	Organization	Post held	Period		Last Pay	Nature of duties
			From	To		

(self attested copy of certificates to be enclosed)

16. Sports Participation (International/National Level):

S. No.	Event	Name of the Competition, date & Venue	Position

(self attested copy of certificates to be enclosed)

Declaration:

I hereby declare that all particulars furnished in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled / rejected at any stage of selection.

Place:

Signature:

Date:

Name:

Enclosures: -